



# International Gymnastics Camp

9020 Bartonsville Woods Rd. Stroudsburg, PA 18360-8137

Phone: (570) 629-0244 Fax: (570) 620-0616

www.internationalgymnastics.com

## LETTER OF REFERENCE

THIS EVALUATION WILL REMAIN CONFIDENTIAL

Dear Madam/Sir,

\_\_\_\_\_ has given your name as a reference for employment with International Gymnastics Camp. We greatly appreciate your honest appraisal of this candidate's abilities, and we thank you in advance for your time and input on this matter.

We take great pride in our reputation as one of the finest gymnastics camps/schools. If accepted, this candidate will be working closely with other candidates and children and it is imperative that we have mature, stable, trust-worthy, dedicated staff representing IGC and IGS. Your reply will be kept strictly confidential. Thank you for your time and help in this matter

### PERSONAL QUALIFICATIONS

Please rate the candidate on the following qualities based on your personal experience

Characteristics	Very Strong	Strong	Average	Weak	Poor
Teamwork					
Dedication					
Willingness to Learn					
Communication Skills					
Autonomy					
Work Efficiency					
Reliability					
Adaptability					
Emotional Stability					
Leadership					
Responsibility					

### KNOWLEDGE OF CANDIDATE:

Please answer the following questions based on your knowledge of the candidate:

- How long have you known this candidate and in what capacity?

**KNOWLEDGE OF CANDIDATE CONTINUED:**

- Why do you believe this candidate is well suited for this internship?
- Do you believe this candidate is well suited for work with children?
- To your knowledge, does this candidate smoke, use alcoholic beverage, marijuana, or other drugs? Please specify.
- What do you believe are this candidate's strengths?
- What do you believe are this candidate's weaknesses?
- Are there any other comments you feel would help give us a better understanding of this applicant's abilities? Please use a separate sheet of paper if necessary.

YOUR TITLE: \_\_\_\_\_  
ORGANIZATION/ COMPANY: \_\_\_\_\_  
PLEASE PRINT NAME: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Please return or fax to:

**International Gymnastics Camp** — Staff Reference  
9020 Bartonsville Woods Rd. Stroudsburg, PA 18360-8137  
Phone: (570) 629-0244 Fax: (570) 620-0616  
[www.internationalgymnastics.com](http://www.internationalgymnastics.com)